



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes for Alaska Horse Council Board monthly meeting held at 6:00pm on February 21, 2023, at Starbucks, West 100th Street, Anchorage, Alaska

Meeting was called to order by President Raena Schraer at 6:03 P.M.

Present

Raena Schraer

Frank Koloski

Darla Smith

Tonya Brewer

Wendy Drew

Katelynn Toth

Elise O'Loughlin

Janie Call (via telephone)

Excused

Lauren Williams

Lauren Williams notified RKS of her need to step down from her AHC Board duties as Secretary. She thanked the board members for their understanding and hopes to be able to serve again in the future.

NEXT MEETING:

March 21st, 2023 at 6:00pm was agreed upon at a new location: Carrs Grocery, 1501 Huffman Road, Anchorage, Alaska.

AGENDA:

Agenda was reviewed. Motion to approve agenda as written was made by Janie Call. Seconded by Tonya Brewer. Motion passed unanimously.

MINUTES:

Minutes were presented. A discussion regarding details, length, and grammar/spelling used was had. Raena requested the minutes be amended and resubmitted after edits. January minutes approval was tabled until March meeting.



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SAFETY BRIEFING:

Wendy Drew reminded members of snow load on roof structures hazard. It was suggested that the EATA Equidome and stall areas be monitored. If necessary, steps should be taken to prevent damage to the structures. Darla Smith volunteered to bring her personal snowblower to clear walkways and paths to the Equidome.

TREASURER REPORT:

No discrepancies were reported. Expenses were standard. Normal outstanding payments. Volunteer hours are up to date.

The discussion regarding the heating costs for the Equidome was vigorous. It is posted the heater not be turned on, but is disregarded on a regular basis. The lock accessing the on/off switch is non-functional.

It was suggested that the lock on the lockbox be replaced to prevent excessive or unauthorized use. Heater is on a timer set for one hour and can't be turned off before the time.

Katelynn confirmed that she is still willing to take over duties as Treasurer after July 2023.

No action was taken regarding telephone service at the WCCEC.

Discussion regarding depositing money into a Certificate of Deposit (CD) ended with the decision that \$25,000.00 (twenty-five thousand dollars) for an 18-month CD would be beneficial.

Raena made a proposal for a motion to deposit \$25,000.00 into an CD for 18 months with discretionary option for Darla and Katelynn to change terms if the AHC could obtain a better return on investment.

Katelynn Toth made a motion to deposit \$25,000.00 into a CD at Northrim Bank for the maturity length of 18 months. Elise seconded the motion. Motion carried unanimously.



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COMMITTEE REPORTS

RULES AND POLICIES: No updates. Tabled.

SIGN COMMITTEE:

Designs were submitted by board members for content discussion. Wendy presented 4 samples: Three small signs with specific information regarding usage, fees, and rules. One large sign with rules and policies defined.

Discussion regarding placement for each sign. Basic rules to be posted at each arena, round pen, and stall area. Complete rule sign at the office. Directional signs placed throughout the driveway and parking lots indicating office location.

Signs will include the WCCEC website URL and a QR code that links to the WCCEC website where site information, details on fees, and complete site rules are available for public viewing. The sign will also include reference to the WCCEC Facebook page.

A suggestion was made to have a map of the center posted with facility numbers to designate certain locations, i.e., arena, stalls, wash rack, manure piles, trash, etc.

It was decided to go forward with acquiring quotes for the signs.

Wendy noted that during her search for the rules and regulations on AHC website for the signs, she found it user unfriendly. It was difficult to navigate.

WEBSITE:

Discussion followed Wendy's statement regarding website. It was suggested that AHC look into hiring a website administrator.

A motion was made by Tonya to have Raena research options for hiring a website administrator. Seconded by Wendy. Motion carried unanimously.

Raena updated information: Minutes were added; signed MOU with EATA uploaded.

Darla asked about a board member's only tab for information.

Raena asked for suggestions for future board members for badges and mailing. Suggestions to be forwarded to Raena.



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Raena suggested the membership drive discussion be tabled until the March meeting. Members agreed. Raena presented an idea to use T-shirt sales as a fundraiser.

Katelynn was asked if she wanted the composting item be kept on the agenda. She said, “yes.”

Raena adjourned meeting at 7:01 pm.

Submitted March 15, 2023

Elise O’Loughlin