



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes for Anchorage Horse Council meeting January 31,

2023 6:30 p.m. at Starbucks, W.100th Street, Anchorage, Alaska

Meeting was called to order by President Raena Schraer at 6:34 pm

ROLL CALL:

Present

Absent

Excused

Raena Schraer

Lauren Williams

Frank Koloski

Darla Smith

Tonya Brewer

Wendy Drew

Elise O'Loughlin

Katelynn Toth

Janie Call (via telephone)

NEXT MEETING:

February 21, 2023, 6:30p.m. at Starbucks . Raena mentioned a need for alternate locations. Elise offered her home. All members present agreed on date and time for the next meeting. Location of next meeting to be confirmed.

AGENDA:

Additions suggested for agenda: As per Darla Smith's reminder, a Safety Topic will now be included as formal agenda topic for each meeting of the Board. Topic to be decided as needed. Katelynn had two proposals for the sign committee and composting. See discussion under new items. Agenda reviewed and approved by unanimous voice vote.

MINUTES:

Minutes from December Board meeting reviewed. No corrections or additions proposed. Darla moved the minutes be approved as written. Janie Call seconded the motion. Motion passed by unanimous voice vote.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

SAFETY TOPIC:

Frank Koloski presented information on how to safely on/off load horses under icy conditions on the WCCEC property.

Generous use of kitty litter for icy areas or use large rubber mats for ground coverage is recommended.

TREASURE REPORT:

Report was compiled mid-January. Data is accurate as of January 31st.

Tonya questioned a notation for “refunds, grants,” on the report. Raena informed the Board it was an expense for signs from the Grant Fund. Some signs have been delivered and installed.

Porta potties will need to be contracted.

Pending deposits - Pick. Click. Give (P.C.G.), Events, Stalls.

Must sign up with P.C.G each year to obtain funding.

There are no membership deposits for January.

Raena suggested emphasizing membership drives, and benefits of applying annually to P.C.G as a funding source.

Questions were asked regarding the cost of telephone service for the center.

Discussion over different options. Elise suggested checking TracFone service. Raena asked for more information. Frank asked about internet service for the facility for members to use. Raena will contact AT&T to identify cost effective plans or packages for internet and cell phone costs. Additional discussion will be needed in future meetings.

The Quarter Horse Association will be using the fairgrounds this year; not the WCCEC.

Volunteer hours need to be updated.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Accountant has been notified to proceed with Tax Long Form 990. Cost will be approximately \$800.00(+).

Discussion regarding the financial records that need to be posted publicly. The Board was informed that legally only the IRS Form 990 is required to be publicly available. It was decided to use tax forms as the required release of financial information for the annual report. Darla made a motion that going forward, the 990 tax forms are to be our annual financial report for membership. Frank, Tonya, Janie, Elise seconded the motion. Motion passed unanimously.

Domain website service is automatically paid.

Certificate of Deposit:

Darla previously sent email notifications to Board members to propose a transfer of funds to a CD Account with a higher rate of return. Raena discussed how to handle items that happen in between meetings that require a quick response.

Katelynn provided information to the board regarding CD accounts.

Board discussed pros and cons of timetables, expenditures, and amounts to earmark.

Item was tabled for discussion during the February meeting.

Raena informed the Board that there are two cost estimates for resurfacing of the Dressage arena. Raena proffered that if one arena is being resurfaced, we may as well have a second arena done.

Discussion regarding information needed to apply for grant funds to cover the cost of the arena resurface. Frank informed the Board of a meeting he had previously with the Mayor's office regarding procurement of Parks & Recreation funds. Frank has done some brainstorming regarding a covered structure surrounding the Western Arena. Idea to be discussed at future meetings.

Frank will continue being a contact with the Municipality.

A motion was made by Elise to approve the Treasurer Report. Tonya seconded. Motion passed unanimously.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Post report approval, Raena brought up Darla's request to retire in 2023. It was previously suggested the board contact EATA for bookkeeping.

Board discussed Darla's treasurer duties and the time required. Darla will meet with RKS to create a more comprehensive job description to provide for future bookkeeping/bookkeepers. Darla provided Elise and Janie with a template for minutes.

EATA

It was decided that a continuing EATA agenda item was no longer necessary. It will now be referred to as EATA UPDATES and used only when necessary.

EATA UPDATES

Janie informed the board that EATA's volunteer coordinator is retiring. There is an opening for a paid position. Duties include staffing events, i.e. providing personnel for gate checks, vet certification for vaccinations, grounds crews, clean-up, etc.

RULES and POLICIES

Raena said that she has received no comments.

SIGN COMMITTEE

Katelynn spoke with her fiancé regarding design for six signs. He approached his marketing company for details. After talking with the company, they could provide a discounted rate offered for Non-Profit organizations. The marketing company would require a \$500.00 (five hundred) retainer, which may be reduced. AHC needs to provide details regarding what information we want on the sign, such as logo, wording, size, shape. His marketing company has a good relationship with a sign making company. Board members were asked to mock-up samples of signs with details to be discussed at February's meeting.

Side question from Elise regarding update for payment drop box. Current box isn't secure. Darla has looked at models previously suggested and found one that can be secured from the inside by a key. Darla will order the new box.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

MEMBERSHIP

Membership motivation by offering gift certificates for services.

Suggestions for getting gift certificates from businesses and sponsors such as: M Bar D, Dalton Hay, SCP photo shoot, Moose's Tooth, Anodyne Pain & Wellness Clinic, Alaska Mill and Feed.

HIRING

Raena spoke with Cecil. He would be happy to work at the Center again.

Raena expressed a strong desire to get the Adopt-A-Stall program going again.

FUNDRAISING

RKS mentioned looking at online fundraising platforms for suggestions.

NEW BUSINESS

Request for donation for two separate memberships to WCCEC for 907 Barrel Racers and Rodeo Alaska. Darla made a motion to approve a donation for two separate memberships; one to 907 Barrel Racers, and one to Rodeo Alaska for their annual awards banquet. Elise seconded. Motion passed.

Zoe Weston is reviving Alaska Equine Rescue and has requested support from AHC. Raena offered help by hanging posters, flyers, providing information on the website and newsletter.

Katelynn's request for a discussion on composting was not addressed due to time constraints.

Motion to adjourn the meeting, Elise seconded, motion passed.

Meeting adjourned at 7:43p.m.

Submitted: Elise O'Loughlin

February 7, 2023

Edited for approval submitted March 3, 2023



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes for Alaska Horse Council Board monthly meeting held at 6:00pm on February 21, 2023, at Starbucks, West 100th Street, Anchorage, Alaska

Meeting was called to order by President Raena Schraer at 6:03 P.M.

Present

Raena Schraer

Frank Koloski

Darla Smith

Tonya Brewer

Wendy Drew

Katelynn Toth

Elise O'Loughlin

Janie Call (via telephone)

Excused

Lauren Williams

Lauren Williams notified RKS of her need to step down from her AHC Board duties as Secretary. She thanked the board members for their understanding and hopes to be able to serve again in the future.

NEXT MEETING:

March 21st, 2023 at 6:00pm was agreed upon at a new location: Carrs Grocery, 1501 Huffman Road, Anchorage, Alaska.

AGENDA:

Agenda was reviewed. Motion to approve agenda as written was made by Janie Call. Seconded by Tonya Brewer. Motion passed unanimously.

MINUTES:

Minutes were presented. A discussion regarding details, length, and grammar/spelling used was had. Raena requested the minutes be amended and resubmitted after edits. January minutes approval was tabled until March meeting.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

SAFETY BRIEFING:

Wendy Drew reminded members of snow load on roof structures hazard. It was suggested that the EATA Equidome and stall areas be monitored. If necessary, steps should be taken to prevent damage to the structures. Darla Smith volunteered to bring her personal snowblower to clear walkways and paths to the Equidome.

TREASURER REPORT:

No discrepancies were reported. Expenses were standard. Normal outstanding payments. Volunteer hours are up to date.

The discussion regarding the heating costs for the Equidome was vigorous. It is posted the heater not be turned on, but is disregarded on a regular basis. The lock accessing the on/off switch is non-functional.

It was suggested that the lock on the lockbox be replaced to prevent excessive or unauthorized use. Heater is on a timer set for one hour and can't be turned off before the time.

Katelynn confirmed that she is still willing to take over duties as Treasurer after July 2023.

No action was taken regarding telephone service at the WCCEC.

Discussion regarding depositing money into a Certificate of Deposit (CD) ended with the decision that \$25,000.00 (twenty-five thousand dollars) for an 18-month CD would be beneficial.

Raena made a proposal for a motion to deposit \$25,000.00 into an CD for 18 months with discretionary option for Darla and Katelynn to change terms if the AHC could obtain a better return on investment.

Katelynn Toth made a motion to deposit \$25,000.00 into a CD at Northrim Bank for the maturity length of 18 months. Elise seconded the motion. Motion carried unanimously.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

COMMITTEE REPORTS

RULES AND POLICIES: No updates. Tabled.

SIGN COMMITTEE:

Designs were submitted by board members for content discussion. Wendy presented 4 samples: Three small signs with specific information regarding usage, fees, and rules. One large sign with rules and policies defined.

Discussion regarding placement for each sign. Basic rules to be posted at each arena, round pen, and stall area. Complete rule sign at the office. Directional signs placed throughout the driveway and parking lots indicating office location.

Signs will include the WCCEC website URL and a QR code that links to the WCCEC website where site information, details on fees, and complete site rules are available for public viewing. The sign will also include reference to the WCCEC Facebook page.

A suggestion was made to have a map of the center posted with facility numbers to designate certain locations, i.e., arena, stalls, wash rack, manure piles, trash, etc.

It was decided to go forward with acquiring quotes for the signs.

Wendy noted that during her search for the rules and regulations on AHC website for the signs, she found it user unfriendly. It was difficult to navigate.

WEBSITE:

Discussion followed Wendy's statement regarding website. It was suggested that AHC look into hiring a website administrator.

A motion was made by Tonya to have Raena research options for hiring a website administrator. Seconded by Wendy. Motion carried unanimously.

Raena updated information: Minutes were added; signed MOU with EATA uploaded.

Darla asked about a board member's only tab for information.

Raena asked for suggestions for future board members for badges and mailing. Suggestions to be forwarded to Raena.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Raena suggested the membership drive discussion be tabled until the March meeting. Members agreed. Raena presented an idea to use T-shirt sales as a fundraiser.

Katelynn was asked if she wanted the composting item be kept on the agenda. She said, “yes.”

Raena adjourned meeting at 7:01 pm.

Submitted March 15, 2023

Elise O’Loughlin



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes for Anchorage Horse Council Board monthly meeting held at 6:00 p.m. on March 28th, 2023.

At Carrs/Safeway at 1501 Huffman Road, Anchorage, Alaska.

Meeting called to order at 6:12 p.m. by President Raena Schraer.

PRESENT

Raena Schraer

Frank Koloski

Darla Smith

Katelynn Toth

Elise O'Loughlin

Tonya Brewer

Wendy Drew

Excused Absence

Janie Call

NEXT MEETING:

April 18, 2023 at 6:00 pm at Carrs/Safeway, 1501 Huffman Road, Anchorage, Alaska.

AGENDA:

Agenda was reviewed. Motion to approve Agenda as written was made by Tonya Brewer. Wendy Drew seconded. Motion carried unanimously.

MINUTES:

Discussion regarding January and February Minutes: Elise O'Loughlin submitted amended Minutes for January, and Minutes for February. Motion to approve Minutes for January and February was made by Frank Koloski. Seconded by Wendy Drew. Motion carried unanimously.

SAFETY:

Ice is still a factor at the WCCEC arenas. Caution was advised. Bugs are also starting to hatch and become a nuisance. Prudent use of bug/fly spray on horses is strongly recommended.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

OFFICERS:

Elections were held for AHC Board for 2023/2024. Results:

Raena Schraer, President. Frank Koloski, Vice President. Darla Smith, Treasurer until July/August timeframe, then Assistant Treasurer Katelynn Toth will assume Treasurer duties. Elise O'Loughlin, Secretary. Janie Call, Assistant Secretary. Wendy Drew and Tonya Brewer, Members-at-Large.

TREASURER REPORT:

Certificate of Deposits were opened with Northrim Bank on February 26th, 2023, in the amount of \$15,000.00 (fifteen thousand) and on February 27th, 2023, in the amount of \$10,000.00 (ten thousand) per previous discussion and approval.

Questions regarding service from Square that were discussed during the February meeting. Darla reported back to the Board that some of the policies have changed. She noted that a change was made specifically for items purchased using Square. There will also be a return fee charged.

Darla also noted that there has been a change regarding the use of Post Office (P.O.) boxes. It will now be possible to use a P.O. Box in lieu of a street address.

Elise entered a motion to approve the Treasurer Report. Tonya seconded. Motion carried.

SIGN COMMITTEE:

Wendy called attention to a letter from the Mayor's Office regarding Municipal Grant Eligibility and the Mayor's Community Grant Portal submission process.

Discussion was held regarding going forward with the sign designs that were presented in February. Frank will contact the company he uses to make signs and will get a quote for the sizes decided upon.

Katelynn will also seek quotes.

Wendy suggested that a sample sign be created for sizing and location testing.

MEMBERSHIP DRIVE:

Darla had questions regarding the membership drive progress. Raena informed the Board that the drive was progressing. Raena will be coordinating



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

mailings with Kimberly Deano. Raena had requested gift certificates from each Board member. Several items were offered as incentives to join. T-shirts will be ordered. Raena was asked if there was an option for tank tops. She will see if that is a possibility.

HIRING:

Tabled until next meeting.

TRAIL GRANT:

Alaska Community Foundation Trail Grant: Work must be completed, and the report of work completed must be submitted by May 17th, 2023. Target work week is April 30 – May 7.

It was suggested that the Council rent a front loader to remove snow from arena areas, parking lots and main use areas. Tonya moved that the cost of the loader rental should not exceed \$1000.00 (one thousand), and that the front loader be used for snow removal, gravel spreading, and other large-scale improvements. Wendy seconded the motion. Motion carried.

It was suggested that the Municipality of Anchorage be contacted regarding the cost of portable toilets, as the WCCEC is a city park.

Katelyn was asked to reach out to the Rowing Club regarding their initial offer of a donation and rowing class.

NEW BUSINESS:

Katelynn explained her request regarding composting. Katelynn's mother is offering to present information regarding composting techniques, garden group cooperation, and other ways to compost to help restore soil quality. Katelynn was asked to have her mother contact Raena to set up a meeting.

WEBSITE:

Raena has contacted an IT person to consult with regarding the redesign of the AHC webpage. The cost was quoted as \$500.00.

Darla moved that the Board approve the cost. Tonya seconded. Motion carried unanimously.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

MISCELLANEOUS:

Darla reminded Board members to update volunteer hours.

Frank announced to the AHC Board that he had been selected to serve on the Anchorage Animal Control Board. This appointment will be beneficial to the AHC because he will be able to schedule annual animal health and safety inspections/permitting, and assist with the Animal Control Rules and Policies updates regarding animal off-leash laws with an emphasis on horse and other non-canine enforcement.

Motion to adjourn was made, seconded, and carried.

The meeting was adjourned at 7:17 p.m.

Submitted by Elise O'Loughlin

April 16, 2023



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes from the Anchorage Horse Council Board meeting at 6:00 pm, April 18, 2023 at the Carrs/Safeway Grocery Store 1501 Huffman Road, Anchorage

Meeting called to order at 6:10 p.m.

ROLL CALL:

Present:

Raena Schraer

Darla Smith

Tonya Brewer

Elise O'Loughlin

Telephone:

Janie Call

Katelynn Toth

Excused:

Frank Koloski

Wendy Drew

NEXT MEETING:

May 16, 2023 at 6:00 pm at the same location: Carrs/Safeway Grocery Store 1501 Huffman Road, Anchorage. Katelynn Toth will not be in attendance.

AGENDA:

All members present acknowledged agenda had been read. Elise O'Loughlin moved agenda be approved as written. Janie Call seconded. Motion to approve agenda carried unanimously.

MINUTES:

Elise noted that an item regarding Frank Koloski's appointment to the Anchorage Animal Control Board had been left off March 28th meeting minutes. Tonya Brewer moved to approve minutes after edits have been made. Janie Call seconded, motion carried.

SAFETY:

Darla suggested that we block off the path to the EATA Dome from the back area because driving on the soft ground during break-up could leave large ruts. Limit parking to the plowed area of the paved parking lot, where there is less ice.

TREASURER'S REPORT:

Money Market Account and CDs have earned interest. Expenses were normal. Membership applications have increased since March.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Volunteer hours worked/recorded are less than AHC has had in the past three years. Electricity use has remained constant.

EATA UPDATE:

Kristi is resigning as Executive Director. Actively searching for a new Director. Pay is approximately \$30-50 thousand per year depending on qualifications and experience. Duties include overseeing events held during the summer, grant writing during off-season.

RULES AND POLICIES:

Raena has been in contact with Ben to update website. Board members were asked to review the website and list items that are difficult to navigate, not found, or unliked. Comments included difficulty filling out forms, payment methods are not always automatically recorded, receipts and invoices don't show up, outdated information, and confusion regarding EATA rental use.

SIGNS:

No updates

OLD BUSINESS:

The online events calendar is up to date. Membership drive is going well. Use of Gift Certificates to promote membership has been successful. The T-shirt fundraiser is working; people are purchasing t-shirts.

Family Memberships:

Raena proposed the Council offer Cecil Purrington, Kimberly Deano, and Erika Kelsey gift family memberships for the work they have been doing for the AHC. Darla moved to provide gift family memberships to Cecil, Kimberly, and Erika for the 2023 season to recognize their volunteer work. Elise seconded the motion. Motion carried unanimously.

Raena confirmed that Cecil would like to work at the center. Raena will have a meeting with Cecil to detail job duties and discuss her availability. Raena would also like to hire a second person to fill in when Cecil is unavailable.

Raena will make a request in the membership emails to ask if there are two people who would like to work independently and cooperatively to maintain the Adopt-A-Stall program.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Trail Grant:

Raena notified Grant Committee that current weather conditions are preventing trail maintenance work. Raena requested an extension to complete the work. The Grant Committee granted an extension to July 28th, 2023.

Dressage Arena:

No updates regarding the dressage arena. The Alaska Dressage Association has been actively soliciting sponsors and fund raising.

Rowing club:

Boats remain on WCCEC grounds. Katelynn will ask about previously offered donation.

Grading project:

No updates

Composting:

Raena met with Katelynn's mother who works for the Solid Waste Services for the Municipality of Anchorage. The meeting was productive. Raena was given contact information for people who work with gardening clubs that do composting on their property, then offer compost for gardens. The gardening clubs would like to start a pilot program using manure generated from the Center. An area at the Center would need to be specified for composting that could be open to the public. The gardening clubs would manage the program. Raena will meet with the organizers to discuss the details.

Tonya asked if they would be removing manure from the dumpster for the composting project. Raena said yes. Raena doesn't want to discontinue using dumpster at the present time. Raena mentioned that the gardening club may want to use the Center's tractor to maintain the composting pile. Darla reminded the board that a check of the liability/insurance policy would be beneficial before agreeing to non-members using equipment. Meetings will be ongoing.

Raena felt the program could be successful and may end up being a financial asset instead of a liability.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Darla reminded the board to call Alaska Waste to set up dumpster content removal schedule. Start-up date was decided to be weekly starting May 22, 2023.

NEW BUSINESS:

Application for the community grant for the water system issues: pump house, insulation, holding tanks, inspection of pipes. Janie offered to manage project during the summer.

Discussion was had regarding delegation of information collection required for application: non-discrimination policy, water truck repair list, contacting plumbers, sprinkler systems were mentioned.

Tree cutting crews were hired by the Muni to remove dead trees. The crews damaged trails by driving a hydro-axe, leaving deadfall, drove on areas that weren't trails.

Raena discussed the lack of chemical toilets at the Center. The Muni maintains chemical toilets at other Muni-owned parks.

Roofing for the outbuildings was discussed. Elise approached a roofer who could schedule an inspection. Repairs, if needed, couldn't be able to be completed for several months due to contractors workload. Another roofer had previously been contacted. The company informed the board that they would be able to put on the shingles after someone else has done the removal of old shingles and prepped the roof. Raena suggested that Holland Roofing be contacted.

Raena concluded the meeting. Motion was made by Tonya to adjourn, Darla seconded. Meeting was adjourned at 6:58 p.m.

Submitted April 28, 2023

Elise O'Loughlin



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Anchorage Horse Council monthly meeting held May 16, 2023 was called to order at 6:07 p.m. by President Raena Schraer. Location William Clark Chamberlin Equestrian Center (WCCEC), 3900 Abbott Road, Anchorage, Ak.

ROLL CALL

PRESENT:

Raena Schraer

Frank Koloski

Darla Smith

Elise O'Loughlin

Wendy Drew

Tonya Brewer

Janie Call via telephone

ABSENT:

Katelynn Toth

NEXT MEETING:

Tentatively scheduled June 20th, 2023 at 6:00 p.m. at WCCEC

AGENDA:

Frank made a motion to approve agenda as written. Janie Call seconded. Motion passed unanimously.

MINUTES:

March minutes were posted to the website.

April minutes submitted by Elise had a typo. Motion was made to approve minutes after corrections. Corrected minutes were submitted by Elise on May 17, 2023.

SAFETY:

Frank reminded everyone there is still snow on the trails. Caution notices need to be posted on website and emails sent to members warning of dangerous trail conditions. Janie mentioned holes and ruts from horses being ridden during wet/muddy conditions. Raena sent pictures of the damage caused by Muni crews using a hydro-axe. The crews agreed to be more mindful and clear the



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

debris better. Frank mentioned the possibility of the tree crews parking their equipment on Center property.

TREASURER REPORT:

No significant changes to accounts. Deposits, payments, insurance are all in order. Darla posted the maturity dates of the C.Ds on the report. Memberships, donations, and event payments are in good order.

Cecil Purrington was hired for season. He is on payroll. Adopt-A-Stall has not yet been put in place.

No word yet regarding offered donation from Alaska Rowing Club. As of the meeting time, the boats have not been moved off WCCEC property.

Tonya moved to pass treasurer report as given. Elise seconded. Motion to approve report passed unanimously.

EATA update:

Janie Call will arrive at the Center June 1, 2023. Program will start June 5th, 2023.

RULES and POLICIES:

Paperwork is done. Raena has been meeting with website designers. Designers have the feedback provided by board members regarding improvements. Raena indicated the priorities, and suggested they do what they can in the man hours agreed upon. If they need more hours, the board will discuss approving more man hours. Darla suggested Raena include notification of updates to the members in her emails.

SIGNS:

Frank will be meeting with the company printing the signs, using the current design and wording that has been discussed and approved at previous meetings. Sizes were determined 4 signs at 2' X 2', and 2 signs 4'X 4'. A prototype will be created.

CALENDAR:

Calendar is up to date. Raena received a request from the High School Rodeo Association to hold their championship rodeo at WCCEC. Board members were enthusiastic toward request.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

MEMBERSHIP:

Membership drive is ongoing. There are prizes still to be awarded.

HIRING:

Cecil has started working. Raena scheduled a meeting with him to go over job details. Frank detailed expectations to include duties at the western arena. Darla asked she also be included in the meeting. The items include trash removal, routine maintenance, and the water truck. It was suggested that Cecil be given a debit card to handle Center expenses, such as gas for vehicles, etc. Discussion was had regarding spending limits, approval of board required if expenses exceeded designated spending limit.

Discussion regarding event preparation was had. Tonya brought up the need to anticipate what organizations need to have done prior to start of each event. Darla suggested a checklist for each group. Raena will bring the calendar to the meeting to go over duties and what Cecil believes he can handle. The need for possibly hiring another person was brought up. Frank mentioned the eventual need to hire a full-time crew. Janie offered to drag on weekends. It was suggested that Frank reach out to a person who has a construction background and might be willing to set up a routinely scheduled maintenance.

Corin Smith was approached to help with the stall maintenance, Corin felt she would be able to handle several stalls during a 4 to 5 hour day once a week.

TRAIL GRANT:

There is over \$2100.00 left in the trail grant funds. Discussion was had regarding updating the goals. The Municipality took care of the tree removal, and as such, freeing up funds to put toward more in depth repairs. It was suggested that material left over from other projects be used to fill in holes and low spots that tend to flood and be muddy.

DRESSAGE ARENA:

Dressage Arena project is a go. Construction will begin soon. It was suggested that the round pen be improved and leveled preceding clinics being held during the last week of June-first week of July.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

OTHER PROJECTS:

Gravel parking lot, topsoil, composting, and overall general improvements were discussed. Frank notified the board that he will be taking time off and will be able to move forward on those projects.

He requested clarification regarding proposed composting program in cooperation with gardening clubs.

Location of composting stations were discussed. Frank suggested two locations.

Discussion was had regarding procedures to handle approval for funding short time projects that can be completed in a two-to-three-day time frame. Wendy suggested approval by mass text. Other members agreed that would be a good way to manage it.

Discussion was had regarding water truck, and options to consider. The pump house was listed as number one concern.

Elise requested clarification for scope of work regarding the roofing project. Raena had documents from earlier proposals that she will send to Elise.

Portable bathrooms need to be scheduled and delivered. 5 bathrooms are the usual amount necessary for event use. Frank has researched several companies for cost estimates and narrowed it down to one. He will get in touch with contractor to start service.

Elise donated a used telephone to fulfill the need for an emergency phone at the Center. Raena will look into activation requirements.

Tonya made motion to adjourn the meeting, Frank seconded. Meeting was adjourned at 7:14 p.m.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes from monthly Anchorage Horse Council (AHC) meeting June 27th, 2023 at the William Clark Chamberlin Equestrian Center (WCCEC) 3900 Abbott Road, Anchorage at 6:00 p.m.

ROLL CALL:

Present:

Raena Schraer

Frank Koloski

Darla Smith

Tonya Brewer

Wendy Drew

Janie Call

Katelynn Toth

Elise O'Loughlin

Next meeting will be August 8th, 2023.

Frank Koloski moved that the agenda be approved as written. Janie Call seconded. Motion passed unanimously.

Motion was made by Darla Smith to approve April and May minutes as corrected. Seconded by Katelynn Toth. Motion passed unanimously. Raena Schraer will post the approved minutes to the AHC website.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

SAFETY:

Tonya Brewer reminded board members to emphasize the importance of wearing an approved riding helmet while riding and working around horses, with the members and enforcing the policy when violations occur.

Frank discussed the continuing tree-cutting/trimming work being done on the trails by the city workers. Part of the project's requirement is a cleared space of 125 feet on the trail.

Tonya asked for postings reminding riders that the city is using a hydro-axe to remove or trim the trees. There is some debris left on the trails after the trees have been cut. The workers have been generally cleaning the wood, but there are still ruts and grooves in the trails that riders need to be aware of, and downed branches may be on the trail. She also asked if the city workers be made aware that riders will be on the trails and to use caution when they notice riders approaching. Actions such as turning off the machines as they pass, and ceasing active cutting so as to not have branches fall directly in front or behind the horses.

Raena suggested frequent postings on social media equestrian sites regarding the prohibition of motorized vehicles on the trails. Game cameras are being installed.

TREASURER REPORT:

No major changes to the balance, expenses, income.

Electricity usage for May increased.

Raena asked for clarification for repairs done. Spigots were repaired. Well test was performed. Website updates completed. Invoices sent.

Motion to approve treasurer report made by Tonya Brewer. Frank seconded, motion passed unanimously.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

DRESSAGE ARENA:

ADA has raised \$16,000 (sixteen thousand) from individual fundraising, grant awards of \$20,000 bring a total of \$36,000 toward a \$54,000 bid. Ground work, fencing, and equipment upgrades. They have requested \$12,000 from AHC.

Raena had a meeting with a representative from Rasmussen Foundation. The representative was impressed with the programs and facilities prompting a suggestion that Raena apply for grants more regularly.

Discussion was held regarding granting the ADA request for funds and wording of the request. Darla pointed out that the amount they requested worked out to be 23% of the total bill. The concern was that if the total bill was higher than estimated, would the council be responsible for 23% of total, or just the 12,000? It was decided to only be obligated to the stated amount. And if the \$12,000 was not necessary, ADA would return the unused portion. Raena requested a motion. Wendy Drew made a motion to approve not to exceed \$12,725 dollars to the Alaska Dressage Association for renovations as needed to the dressage arena. Motion was seconded. Motion was approved unanimously.

EATA:

No updates

PAPERWORK:

Water truck bill of sale. Discussion regarding EATA/ AHC cooperation, use, taking possession, pros and cons, and property requirements as opposed to organizations to fulfill fire safety requirements. EATA Memorandum of Understanding mentions conditions of responsibility of usage. Frank suggested the future repairs be completed, and assuring that winterization procedures be scheduled. Further discussion as needed.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

RULES and POLICIES:

Website updates have been completed as detailed in the contract. Raena was given a bid of \$1200.00 to \$2000.00 to do more in-depth. i.e. update versions of programs and system operations, integrations. Raena suggested tabling the discussion until winter. (October)

SIGNS:

Signs will be tabled until October.

HIGH SCHOOL RODEO:

Discussion regarding location still to be determined.

MEMBERSHIP DRIVE:

membership drive has been completed. Discussion was held regarding membership and trail use.

T-shirt sales have been successful.

HIRING:

Cecil was hired for caretaking arenas, but has had difficulties completing duties. William has been considered to hire as rodeo arena caretaker.

Has met with Cecil regarding duties, and will be meeting with Darla and Frank.

Corin and Kayden are going to work on stalls.

TRAILS GRANT:

Jeff Brigmon has been contracted to work on trails. He has been doing an excellent job. Will be considered as a contractor for pay purposes. It was suggested that he be asked about snow plowing/removal.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

COMPOSTING:

Further meetings with the person about composting brought out information that they were thinking on a much bigger scale than the AHC can accommodate at the present time. It was decided that when there is composted material available, he will get in touch with persons who want the compost. Raena suggested that manure be piled up at the end of the season to cure over winter. Organization will come in May to pick up fresh compost.

Raena requested updates regarding the Mayor's Grant.

Raena detailed equipment repairs to be done. Pressure tank, riding mower, fire hose, etc. Dispose of damaged or unusable equipment.

Wendy suggested to hydro-seed the islands for spring.

Roofing bid was discussed. It was decided to table until further notice.

Well at the Western arena. Wendy will go forward with estimates. Frank suggested piping be installed.

Missing carts were addressed.

Meeting was adjourned at 7:38.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

No July 2023 Meeting

The board agreed not to have a July meeting due to individual schedules and commitments and due to the facility being up and running and in order by late July.

Raina Schraye



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes from Anchorage Horse Council meeting August 8, 2023 held at the WCCEC, 4900 Abbott Rd, Anchorage.

Meeting called to order by President Raena Schraer at 6:07 pm

ROLL CALL:

PRESENT:

Raena Schraer

Frank Koloski

Darla Smith

Katelynn Toth

Elise O'Loughlin

Wendy Drew

Tonya Brewer

ABSENT:

Janie Call

Next meeting September 19, 2023

Motion to approve Agenda made by Wendy. Frank seconded. The Agenda was approved unanimously.

Approval of June Minutes tabled until next meeting (there are no July minutes), September 19, 2023

SAFETY TOPIC:

Frank brought up the problem with people driving too fast through the Center, parking in the stall alleys causing problems with the grass. Requested notices be made to all members of the current parking regulations. Wendy suggested bollards or posts to block grassy areas. Darla mentioned the Facebook page post regarding loose dogs making a commotion. Some of the dogs appear to be aggressive. Raena will address concerns.

TREASURER REPORT:

Darla has officially turned the duties of the Treasurer over to Katelynn Toth. Northrim Bank is investigating what Horse Council believes is a fraudulent charge appearing on our account the last day of July. Pending investigation, funds will be returned.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

CDs are continuing to gain interest quarterly.

Porta-potty charged for an extra 5 cans to be pumped. Darla requested that the Treasurer be notified if extra services are needed.

No significant changes in monthly expenditures/income

Grant checks have been issued.

Reminder to update volunteer hours monthly.

Motion to approve Treasurer's Report made by Elise. Seconded by Tonya. Approved unanimously.

Darla will remain on the board as a consultant.

BOARD MEMBERS:

Discussion was held regarding adding board members. Raena expressed a wish for more male members. Raena suggested a continuing discussion.

EATA UPDATES:

None

RULES and POLICIES:

Paperwork has been updated to reflect changes to the website.

OLD BUSINESS:

The High School Rodeo Championship will be held at the WCCEC on September 9th and 10th.

EMPLOYMENT:

Cecil Purrington has left the employ of the WCCEC.

William Borstad will continue with chores and running the water truck.

Wendy suggested we also contact Jeff Brigmon to gauge his interest as an on-call person. Ben Deano has also been contacted.

TRAILS GRANT:

Jeff Brigmon has completed the scope of work laid out in the Grant request. WCCEC members are very pleased with the result. The trails are looking very



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

good. Raena approached Jeff regarding a proposal to finish the trails. He presented two options for the board to discuss. Frank made a motion to adopt option two as presented, having Jeff Brigmon complete working on the trails. Tonya seconded the motion. A vote was taken. Motion carried unanimously.

Discussion was had regarding replacing footing in the western arena. Base is being exposed. Raena suggested that we develop a plan to outline the way forward.

Work on the Dressage arena has been completed.

COMPOSTING:

Raena suggested that after Ramsey's last scheduled pick-up, the compost pile not be removed, just added to. Then, in Spring, open the composting to the public. Frank will coordinate.

MAYOR COMMUNITY GRANT:

WCCEC was not chosen to receive a Grant.

RECENT and ASPIRATIONAL IMPROVEMENTS:

WCCEC has no working riding lawn mower currently. Raena has contacts that may have one that they would be willing to sell.

Pressure tank- Frank has not had a chance to complete the bid procurement.

Frank will be finishing up the topsoil project.

Wendy contacted DHHS; but has not been contacted for a follow-up.

Tonya made a motion to adjourn the meeting. Wendy seconded. Motion passed. The meeting was adjourned at 6:54 pm.

Minutes submitted by Elise O'Loughlin. September 19, 2023



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes from Anchorage Horse Council monthly meeting September 19, 2023.

William Clark Chamberlin Equestrian Center (WCCEC) 4900 Abbott Road, Anchorage, AK.

Meeting called to order at 6:00 p.m. by President Raena Schraer.

ROLL CALL:

PRESENT:

Raena Schraer

Frank Koloski

Katelynn Toth

Darla Smith

Elise O'Loughlin

Tonya Brewer

ABSENT:

EXCUSED:

Janie Call

Wendy Drew

NEXT MEETING:

October 17, 2023, at Carr's Store on Huffman Road. 6:00 p.m.

MEETING AGENDA:

Motion to approve agenda as written was made by Frank Koloski. Seconded by Darla Smith. Motion carried unanimously.

MINUTES:

Motion to approve June and August minutes, after edits and corrections, was made by Tonya Brewer. Seconded by Frank Koloski.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

SAFETY TOPIC:

Members were encouraged to remind youth riders to wear their helmets.

The presence of dirt bike riders remains a nuisance for equestrian trail riders. Board members will continue to post messages on social media and use word of mouth that dirt bikes are not allowed on trails. Trail users will be encouraged to take pictures of dirt bikers/license plates and report them.

TREASURER'S REPORT:

Money market, CDs are showing growth. Arrange for all but two porta-potties to be picked up. Contact Alaska Waste to have the dumpster emptied for winter. Fraud charges are still being investigated; the Board will be informed of results. Invoices are being paid in a timely manner. Communication between United States Hunter/Jumper Association (USHJA) and AHC has been sporadic at times resulting in delays of payments. Katelynn will reach out to USHJA to explore ways to ensure better communication processes. Volunteer hours need to be updated.

EATA UPDATES:

Tenant update of Snack shack proposal was discussed. Board members decided that there was no downside. Tonya moved that the board approve the proposal for the tenant to renovate the Snack Shack with clarification of exclusive use clauses and term of use. Darla seconded the motion. Motion carried unanimously.

OLD BUSINESS:

Hiring:

William Borstad has been an exemplary employee and has expressed a desire to continue working for WCCEC during the



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

winter. The board will create a list of winterizing and maintenance chores to be done. Discussion was held regarding a bonus/raise for William. Elise suggested an end-of-season bonus. Tonya suggested the amount of \$500.00 (five hundred dollars). Darla made a motion for the board to approve an end of season bonus in the amount of \$500.00 for William. Motion was seconded and approved unanimously. A potential raise in hourly rate paid to William will be reviewed in Spring 2024. EATA has indicated they will be more proactive regarding snow removal around the Dome area. Frank suggested that reflector posts be installed to designate road edges for plowing.

Composting: continuing discussion on location of composting pile for public use. Information was presented that the transfer station on Glenn Highway is being considered to become a composting facility.

TRAILS GRANT:

Jeff Brigmon has completed the scope of work laid out in the grant request. It was done to a very high standard, exceeding expectations. Feedback has been all positive. Jeff presented a work plan to the Board for extending the trail improvement project. Raena previously sent the information to the Board to review. It was decided to move forward with the option presented in the proposal as Option Two (2). Jeff Brigmon agreed to the terms.

RECENT and ASPIRATIONAL IMPROVEMENTS:

The riding lawn mower has not been replaced yet.

The pressure tank has been repaired.

Topsoil and grass project is continuing. Frank will follow up.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Footing in the western arena needs to be addressed. Frank will research options.

NEW BUSINESS:

The purchase of new stall mats was discussed. William is willing to continue with the stall project. Tonya brought up the importance of appearance, and ease of cleaning. Raena proposed that funds be earmarked for the purchase of stall mats as William has shown an interest in continuing to improve the stalls. Darla made a motion to allocate funding of up to two thousand dollars (\$2,000.00) for the purchase of new stall mats as needed to continue upgrading the stalls. Elise seconded. Addendum to the motion was made by Frank to include a detailed list of the number of stalls with upgrades completed and the number of stall remaining to be upgraded. The list would make it easier to estimate the number of stall mats needed. Tonya seconded the edited motion. Motion passed unanimously.

Frank has donated a four-wheeler for use at the Center.

Welding project: Two ground arena drags were purchased with the intent to improve functionality of the drags with extended teeth for deeper furrows.

Janie Call's son Kevin will be called to schedule the winterization for the water truck. He will transport the vehicle to his work location and return it to the Center.

Discussion was had regarding recruiting new board members. Raena would like to have a member that would focus on fundraising. Suggestions included non-sanctioned horse show events such as playdates, gymkhanas, etc. Elise mentioned that she noticed a post on social media from a woman who was searching for wedding venues that are horse inclusive. Board members thought



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

that could be a fun event to highlight. Tonya had a candidate in mind. She will follow up. Raena recommended that during the recruitment process, board members keep in mind the need for an executive director. She expressed her frustration at not being able to designate someone to deal with administrative demands. Some of the duties would include fielding text or phone calls from people encountering or needing troubleshooting for heater, gate opening and closing, trees blocking the trails, etc. This could become a paying position depending on experience.

Tonya made a motion to adjourn the meeting at 7:00 pm. Elise seconded. Meeting adjourned.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes for the Anchorage Horse Council monthly meeting held on October 17, 2023, at Carr's Store, Huffman Road, Anchorage, Alaska.

Meeting called to order at 6:05pm by President Raena Schraer

PRESENT:

Raena Schraer

Frank Koloski

Katelynn Toth

Elise O'Loughlin (via telephone)

Darla Smith

Tonya Brewer

Wendy Drew

Janie Call (via telephone)

NEXT MEETING: November 21st at 6:00 p.m. at Starbucks 100th St.
Anchorage, Ak Motion Approved

AGENDA: Frank Koloski made a motion to approve agenda as presented. Darla Smith seconded. The agenda was approved unanimously.

MINUTES: Raena pointed out an error in the September Minutes; Kevin was identified as Janie Call's son. He is her nephew. Motion was made by Tonya Brewer to approve minutes after corrections. Katelynn Toth seconded. Motion carried unanimously.

SAFETY TOPIC: Vehicles have been seen using the facility parking lots as a meeting point for rallies and non-horse-related activities. Frank recommended that members using the facility close the gates after they enter.

He informed the council that he contacted Anchorage Police after he found a group trespassing on facility grounds and destroying property. One member of the group was detained. Pictures and license plates were recorded. Frank will file a civilian complaint report with the Anchorage Police.

Tonya Brewer informed the Council that she had been in the Tozer Arena, exercising horses, when she observed a large man in a white Chevy Tahoe



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

watching her. The occurrence made her feel threatened. She loaded her horses and left the facility.

Frank suggested researching a coded electric locking system for the gates, and notifications that single riders be aware of their surroundings.

TREASURER REPORT: Earned interest on CDs has increased the balance. There was an increase in expenses due to pressure pump repair and end of season preparations for facility closure, i.e., portable toilets removed, large dumpster being emptied, bulk trash removed.

The utility bill was average.

The membership drive was successful, resulting in some new enrollments.

Donations in the amount of four thousand dollars (\$4,000) from David and Cindy (Raena's parents) and one thousand five hundred sixty dollars (\$1,560) from Loretta Andra were graciously accepted.

Alaska High School Rodeo Association has not paid arena rental fees, and only paid a deposit for stall rental fees. Wendy Drew suggested that a minimum of 50 % (fifty percent) deposit be paid when scheduling. Dates will not be guaranteed until accounts are paid in full. Late fees will be instituted by the Council for repeat offenders. The Council agreed the suggestion be implemented into 2024 show schedule contracts. A motion was made by Darla Smith to approve the treasurer report as presented. Motion was seconded by Tonya Brewer and Janie Call. Motion carried unanimously.

EATA UPDATE: Frank asked if EATA had confirmed their snow removal plan. Janie said, "No". Frank requested that he be kept up to date to coordinate plowing.

There has been no further information on concessions service proposal contract.

RULES & POLICIES: feedback from website improvements has been positive. Information on processing fees for organizations, especially those using Square, needs to be updated.

SIGN COMMITTEE: Wendy suggested adding warning signs informing users that video surveillance was in use, but not installing active cameras. Elise brought up incidents of theft and vandalism at her residence increased when a



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

HOA member did the same thing. She stated that people know when cameras are real, and that they had gone as far as tearing the cameras off the walls and stealing them.

Raena requested that Katelynn review the AT&T bill to determine if wi-fi is included. Elise will provide information on the camera system she uses. Discussion tabled until November Meeting.

HIRING: William will not be working during the winter but will be available for summer hire.

STALL ADOPTION PROGRAM:

Dalton can get 25 stall mats for two thousand dollars (\$2,000) to finish the stall upgrades. Raena updated the board on the status of the stall improvements.

Gravel supply for the stall upgrades has been used. Frank will check his gravel pile to determine if it is suitable to be used as ground cover for mat installation.

Raena suggested applying for grants for improving stalls and maintenance to augment the program. A representative from the Rasmussen Foundation previously recommended that the Council start applying for grants on a regular basis. Raena will follow up.

COMPOSTING/MANURE PLAN:

No further action will be taken until the Spring thaw. Trash and port-a-potties have been removed for Winter.

BROKEN EQUIPMENT:

The riding lawn mower has not been repaired. It was decided to just purchase a new one. Frank will follow up.

Raena informed the Board that a new roller bar for the arena drag will cost nine hundred sixty-six dollars (\$966), plus shipping. The part is in Idaho and can be transported when the Council is ready. Crystal, Billy's wife, is driving back from the Lower 48 in late October. Raena will reach out to Billy to ask if she can pick up the part. Frank proposed that the Council offer to pay two hundred fifty dollars (\$250) compensation to Crystal to pick up and transport the part from Idaho to Anchorage, if she can. Raena made a motion to



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

purchase the part for \$966 and to offer Crystal \$250 to pick up the part and transport it to Anchorage. Motion was seconded and passed unanimously.

The water truck has been winterized by Janie Call's nephew Kevin. He works out of the same building that Sand Lake Auto is in. Bearings have been repacked as part of the winterization service.

MISCELLANEOUS:

The Rowing Club of Anchorage requested permission to board boats over winter for the second year. Permission was granted.

AMBITION PROJECTS:

The sprinkler system was discussed.

The Well was determined by the city to be adequate, resulting in not recommending a second well be dug unless the Council will pay for it.

Revisiting suggestion for trenching a ditch for a high-volume hose to be done.

Suggestions were made regarding approaching local plumbing companies for donations of pipes and fire departments for used but usable hoses.

Footing for the arena was also discussed. It was agreed that there is a need for improved footing.

Tonya moved to adjourn the meeting at 7:06 pm. Motion seconded and carried.

After the meeting was adjourned, a motion was made that Frank will replace the lighting in the garage area at a cost of five hundred fifty-nine dollars and ninety-nine cents (\$559.99). Motion was seconded and approved.

Submitted November 28, 2023

Elise O'Loughlin



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Minutes for Anchorage Horse Council monthly meeting on November 28, 2023, at Carrs Grocery on Huffman Road, Anchorage, Alaska.

Meeting called to order at 6:06 p.m. by President Raena Schraer

ROLL CALL PRESENT

Raena Schraer

Katelynn Toth

Darla Smith

PRESENT VIA TELEPHONE

Frank Koloski

Elise O'Loughlin

Wendy Drew

Tonya Brewer

Janie Call

NEXT MEETING:

**January 16, 2024, at Starbucks, 100th Ave, Anchorage, AK at 6:00 p.m.

AGENDA:

Motion to approve Agenda made by Elise O'Loughlin, seconded by Darla Smith

MINUTES:

Motion to approve Minutes for September and October Meetings with corrections made by Tonya Brewer. Seconded by Janie Call. Raena will send an email with suggested corrections.

SAFETY TOPIC:

Raena reiterated that the gates must always be closed/locked. Reminders will be sent to members stating that they must close the gates behind them when they enter and exit.

TREASURER REPORT:

No changes to the normal expenses. The large dumpster, porta-pottys, and waste bins have been removed for winter. One portable toilet will remain on the property located at the first parking lot corner. Wi-Fi was identified as the major expense for the quarter, due to upgrades and new design. Raena confirmed the volunteer hours vocally.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

SIGN COMMITTEE:

No updates. Will start back on designs and printers after the new year.

EMPLOYMENT:

William Borstad has verbally agreed to work during the summer. Jeff Brigmon's trail project has been approved. He will resume work in the spring. The tree removal project being done by the Municipality is ongoing.

EQUIPMENT:

The mower is still broken. It was agreed to table discussion on repair/replace.

The big drag has been repaired. Thank you to Crystal for transporting parts from Idaho.

The small drags are working.

Wendy researched internet marketplace sites. Will continue to monitor for updates on mowers being sold. Wendy suggested a price point of \$3500.00. Darla made a motion to pre-approve budget up to \$3500.00 so as to not incur a delay by having to wait for board member responses for purchase. Wendy seconded the motion. Motion carried unanimously.

NEW BUSINESS:

Wendy will watch for announcements regarding the grants sponsored by the Municipality of Anchorage. Requirements and deadlines.

Raena again expressed the need to recruit new board members. Current board members asked to consider nominations.

MISCELLANEOUS:

There were no items to be discussed.

A Motion to adjourn the AHC meeting was made by Darla. Katelynn Toth seconded. The meeting was adjourned at 6:39 p.m.

**Meeting date moved from the 16th of January to the 23rd of January by unanimous decision. Location to be at Starbucks on 100th Street, South Anchorage at 6:00 p.m.



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

Submitted 1/23/2024.

Elise O'Loughlin



Anchorage Horse Council

at the William Clark Chamberlin Equestrian Center

No December 2023 Meeting

The board agreed not to have a December meeting due to individual schedules and commitments and due to it being a quiet time of year for the WCCEC.

Raina Schraye